

PART 1 - PUBLIC

Decision Maker: Renewal and Recreation PDS Committee

Date: 5th July 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2011-12

Contact Officer: Helen Long, Democratic Services Officer
Tel: 020 8313 4595 E-mail: helen.long@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

- 1.1 This report updates the Committee's work programme including reference to Working Groups commissioned by the Committee.

2. **RECOMMENDATION**

- 2.1 The Committee is invited to review its work programme.

Corporate Policy

1. Policy Status: Existing policy. PDS Committees are encouraged to review their their work programmes.
 2. BBB Priority: Vibrant Thriving Town Centres.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Renewal and Recreation Portfolio latest approved budget
 4. Total current budget for this head: £16.5m
 5. Source of funding: N/A
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Staff

1. Number of staff (current and additional): 365fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. PDS Report
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough-wide
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Each PDS Committee has a responsibility to develop and review its work programme balancing the key roles of:

- holding the Executive to account
- policy development and review and
- external scrutiny.

3.2 The Committee is invited to consider its work programme having regard to guidance at Section 7 of the Scrutiny Toolkit and in consultation with the Renewal and Recreation Portfolio Holder and Chief/Senior Officers.

3.3 The Committee's work programme, updated from its previous meeting, is at **Appendix A**.

3.4 Two Working Groups had been established by the Committee in 2010/11: Libraries – The Next Steps, which had reported to the PDS Committee on 15th February 2011, and Bromley North Village – Improvement Plan, which had reported to the PDS Committee on 12th April 2011. There were no working groups currently in progress.

3.5 The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year and it offers guidance and techniques for prioritising reviews.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.